

THIS AGENDA WILL REMAIN IN DRAFT  
UNTIL THE OFFICIAL DISPATCH DATE ON 12 JULY 2005



## *Notice of Meeting*

### **SURREY COUNTY COUNCIL'S LOCAL COMMITTEE FOR MOLE VALLEY**

**Date:** WEDNESDAY 20 JULY 2005

**Time:** 14:00

**Venue:** BFREE YOUTH CAFÉ, KINGSTON ROAD, LEATHERHEAD  
(Please note that parking at this venue is limited, please contact the Local Partnerships Team for alternative parking nearby)

#### **Surrey County Council Members:**

Helyn Clack (Dorking Rural), **Chairman**  
Tim Hall (Leatherhead and Fetcham East), **Vice Chairman**  
Timothy Ashton (Ashtead)  
Stephen Cooksey (Dorking and the Holmwoods)  
Jim Smith (Bookham and Fetcham West)  
Hazel Watson (Dorking Hills)

#### **Mole Valley District Council Members:**

Hubert Carr (Leatherhead North)  
Valerie Homewood (Beare Green)  
Jean Pearson (Capel, Leigh and Newdigate)  
David Sharland (Leatherhead South)  
Ben Tatham (Mickeham, Westhumble and Pixham)  
Chris Townsend (Ashtead Park)

**Dispatch:** TUESDAY 12 JULY 2005

Copies of the reports listed on this agenda will be available on our website from Tuesday 12 July. Please visit [www.surreycc.gov.uk/molevalley](http://www.surreycc.gov.uk/molevalley) and follow the link to "Committee papers".

To receive hard copies of any of the reports on the agenda please contact a member of the Local Partnerships Team on 01372 363918.

#### **Contact:**

To ask a question or present a petition please contact Sally Irvine [Local Committee and Partnership Officer]

Tel: 01372 363918 or 07968 833987  
Fax: 01372 371629  
Email: [sally.irvine@surreycc.gov.uk](mailto:sally.irvine@surreycc.gov.uk)

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**Richard Shaw**  
Chief Executive

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| <b>1</b>  | <b>ANNOUNCEMENT OF CHAIRMAN AND VICE CHAIRMAN</b><br>To confirm the appointment of Helyn Clack as Chairman and Tim Hall as Vice Chairman of the Local Committee for the 2005/06 year.  | <b>Agenda item only</b>    |
| <b>2</b>  | <b>APOLOGIES FOR ABSENCE</b><br>To receive any apologies for absence from Members under Standing Order 39.1  | <b>Agenda item only</b>    |
| <b>3</b>  | <b>DECLARATIONS OF INTEREST</b><br>To receive any declarations of personal and/or prejudicial interests from County and District Council Members in respect of any item to be considered at the meeting.   | <b>Agenda item only</b>    |
| <b>4</b>  | <b>MINUTES OF THE LAST MEETING</b><br>To approve the minutes of the meetings held on 2 February 2005 and 23 February 2005 as a true record.  | <b>Attachment Item 3</b>   |
| <b>5</b>  | <b>PUBLIC AND MEMBER QUESTIONS</b>   | <b>Attachment Item 4</b>   |
| a)        | To receive any written questions from residents or businesses within the Mole Valley area.   |                            |
| b)        | To receive any questions from Members under Standing Order 45.   |                            |
| c)        | Public open question session   |                            |
| <b>6</b>  | <b>PETITIONS</b><br>To receive any petitions in accordance with Standing Order 62.   | <b>Agenda item only</b>    |
| <b>7</b>  | <b>RESPONSE TO PETITIONS – LEATHERHEAD PARKING</b><br>This report responds to two petitions, one received from the residents of Kingston Road and one on behalf of town centre residents, both requesting the introduction of resident parking zones and a variation in town centre parking restrictions respectively.   | <b>Attachment: Item 7</b>  |
| <b>8</b>  | <b>BOAT (BYWAY OPEN TO ALL TRAFFIC) 116 LEATHERHEAD</b><br>The Local Committee for Mole Valley resolved at their meeting on 8 December 2004 to publish notice of intention to make a traffic regulation order on BOAT No. 116 (Leatherhead). Members are asked to consider the objections and to decide whether the legal and policy criteria for making the Order still apply. Members must then decide whether the Order should be made. | <b>Attachment: Item 8</b>  |
| <b>9</b>  | <b>LTP (LOCAL TRANSPORT PLAN) BUDGET AND SCHEMES</b><br>Members are requested to agree the priority order of Local Transport Plan (LTP) schemes and projects and to agree the allocation of funds accordingly for 2005/06.   | <b>Attachment: Item 9</b>  |
| <b>10</b> | <b>ANNUAL MAINTENANCE BUDGETS</b><br>To seek approval for the Annual Highway Management Plan for the Local Transportation Service (Mole Valley) for the year 1 April 2005 to 31 March 2006, and note the progress made on last years (2004/05) maintenance programme.  | <b>Attachment: Item 10</b> |
| <b>11</b> | <b>SAFE ROUTES TO SCHOOL PRIORITIES</b><br>Members are asked to agree the schools priorities with respect to the Safe Routes to School funding available for 2005/06.  | <b>Attachment: Item 11</b> |

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| <b>12 LEATHERHEAD DECONGESTION STUDY</b>   | Attachment:<br><b>Item 12</b> |
| This report gives an update of progress so far with the Leatherhead Decongestion Study initiative and Members are asked to agree the way forward.  |                               |
| <b>13 MEMBERS' LOCAL ALLOCATION BUDGET</b>   | Attachment:<br><b>Item 13</b> |
| To consider and approve bids made against Members' local allocation for 2005/06.   |                               |
| <b>14 DRAFT STATEMENT OF COMMUNITY INVOLVEMENT</b>   | Attachment:<br><b>Item 14</b> |
| Members are asked to comment on the draft Statement of Community Involvement, which has been prepared for formal public consultation. It draws on the findings of a questionnaire survey carried out at the end of 2004 and a series of community workshops held throughout the District in March and April 2005.                                      |                               |
| <b>15 FEEDBACK FROM PERFORMANCE MONITORING TASK GROUP</b>  | Attachment:<br><b>Item 15</b> |
| This report for information shows what performance monitoring has been undertaken by Members since the last meeting of the Local Committee. Members have met on three occasions to have discussions with service managers on the following issues: Early Years Development; Waste, Library Service; Educational Attainment; and Looked After Children. |                               |
| <b>16 FORWARD PROGRAMME</b>  | Attachment:<br><b>Item 16</b> |
| To confirm future meeting dates for local committees in 2005/06, and to indicate the possible agenda items for the next three committee meetings.  |                               |

**MEMBER NOTES:**

1. Members are reminded that Standing Orders require any Member declaring an interest that is personal and prejudicial to withdraw from the meeting during the discussion of that item, except in the circumstances referred to in Standing Order 58. If you have any queries concerning interests, please contact the Local Committee and Partnership Officer.
2. Members are reminded that, under Article 2.03(b)(iv) of the Council's constitution, they can formally notify the Area Director / Area Transportation Director of an item which they would wish to be included as a report to a future meeting of the Committee. The feasibility of any such requests will then be investigated and the Member concerned advised accordingly.
3. Member questions must be given in writing to the Local Committee and Partnership Officer by 12 noon two working days before the meeting.
4. Members are requested to let the Local Committee and Partnership Officer the wording of any motions and amendments not later than one hour before the start of the meeting.
5. A record of any items handled under delegated powers since the last meeting of the Committee will be available for inspection at the meeting.

## **PUBLIC PARTICIPATION:**

At the start of the local committee for Mole Valley, any member of the public who is a resident or conducting business in the Mole Valley area may present a petition or ask a question. The procedure for submitting petitions and questions is laid out in a local protocol, which is summarised below. The full protocol is available on request from the Local Committee and Partnership Officer and will be given to any member of the public who gives notice that they wish to submit a petition or ask a question.

### **PETITIONS**

Petitions must contain signatures from 10 households or businesses within the affected area. It must relate to a matter within the terms of reference of the local committee. A maximum of 3 petitions can be presented at any one meeting of the local committee.

A spokesman for the petitioners can address the local committee on the subject of the petition for 3 minutes. The Chairman will then accept the petition on behalf of the local committee. No discussion will take place. Instead, it will be referred without discussion to the next appropriate meeting of the local committee.

### **PUBLIC QUESTIONS**

There will be no limit to the number of oral questions which may be asked at any one meeting, although the time available to ask questions will usually be limited to 20 minutes as a rule.

Copies of any questions received in writing will be circulated to Members of the local committee in advance providing the question was received 14 days in advance of the meeting. Otherwise, a response will be provided after the meeting.

Questions will be taken in the order in which they are received and directed to the Chairman. Questions will be asked and answered without discussion.

Members of the public wishing to present a petition or ask a question should advise the Local Committee and Partnership Officer before the start of the meeting. Officers will be available half an hour before the start of the meeting. It would be helpful if members of the public wishing to participate arrive 10 minutes before the start of the meeting.